

Ref. No. 6502.0601/344



Faculty of Education and
Development Sciences
Kasetsart University
1 Malaiman Road
KamphaengSaen
NakhonPathom 73140
Thailand

September 27, 2019

Dear President of Ton Duc Thang University,

On behalf of Faculty of Education and Development Sciences, Kasetsart University, Kamphaeng Sean Campus, I would like to extend our best regards to Ton Duc Thang University. We are going to continue working on The Internship Teaching Program for four 4th year Thai pre-service teacher' students who will be a teacher in science, Mathematics, English and Physical and Health. They will submit for asking a budget, 800 \$ per a student including fee, meal, airfare and accommodation, from the program on capacity building on internationalization for undergraduate students of Kasetsart University, teaching internship experience aboard for a month on 1-28 August 2020. The program has 2 activities. The first one, the students have to know about lesson planning and teaching method in international elementary and/or secondary school level for two weeks at the University's courses and the second one, the students should visit or teaching in elementary and/or secondary level in Vietnam-Finland International School for two weeks.

Our administration team is agreed to work the program with Ton Duc Thang University. I believe this collaboration will help our student to gain more experiences about teaching and learning in the international environment. We would like you to make us the letter of acceptance for asking the budget from Kasetsart University. We would like to thank you for your cooperation.

I am looking forward to hearing from you.

Sincerely,

A handwritten signature in cursive script, appearing to read 'P. Winai Poonsri'.

Assoc.Prof.Dr.Winai Poonsri

The Dean of Faculty of Education and Development Sciences

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